

The Gujarat (Right of Citizens to Public Services) Act, 2013

Name of the Office : Industrial Extension Bureau (iNDEXTb)
Name of Village/Taluka/District : Block No.18, 2nd Floor, Udyog Bhavan, Gandhinagar
Scheduled Services : Information about industry to be provided to investors

Sr. No.	List of services	List of documents (Checklist)	Name of Designated Officer	Time limit for Designated Officer	Name and Address of Grievance Redressal Officer	Time limit for disposal by the Grievance Redressal Officer	Address of Designated Authority and State Appellate Authority	Time limit for disposal by the Designated Authority and State Appellate Authority
1.	Information about setting up of industry in Gujarat	1. By letter. 2. In person 3. By email	1. Dr.C.Chatterjee, Advisor, Project & Technology Division 2. Shri K.D.Vyas, Advisor, International Business Division 3. Shri J.S.Shah, General Manager I/c, Investment Promotion Division 4. Shri J.J.Shah, Advisor (IT), Computer Centre Division 5. Shri J.S.Shah, Asst. General Manager, Administration & BIC Division 6. Shri K.T.Vyas, Officer on Special Duty, Investment Promotion Division 7. Shri U.M.Pandit, Asst. General Manager, Public Relation Division 8. Shri U.M.Pandit, Asst. General Manager, Accounts Division 9. Shri Kalpesh Sheth, Asst. General Manager, Mahatma Mandir Project Publicity 10. Shri Bharat Mody, Asst. General Manager I/c, HR Division	6 working days & Email 3 working days	Shri J.S.Shah AGM (Admn & BIC)	6 working days from the date of receipt of grievance	Managing Director, iNDEXTb – designated authority & ACS-IMD - State Appellate Authority	10 working days for designated authority & State Appellate Authority

Name and designation of the authorized person to give and receive the application : Kum.Sandhya Vaishnav
Asst. General Manager

Instructions to Citizens:-

- To get the acknowledgement receipt compulsorily.
- If services are delayed/not delivered, contact Grievance Redressal Officer alongwith acknowledgement receipt

Website : www.indextb.com

Email ID: indextb@indextb.com

Contact number of call centre/Help desk number : 079-23250492/93

